

# **Alateen Training Module III**

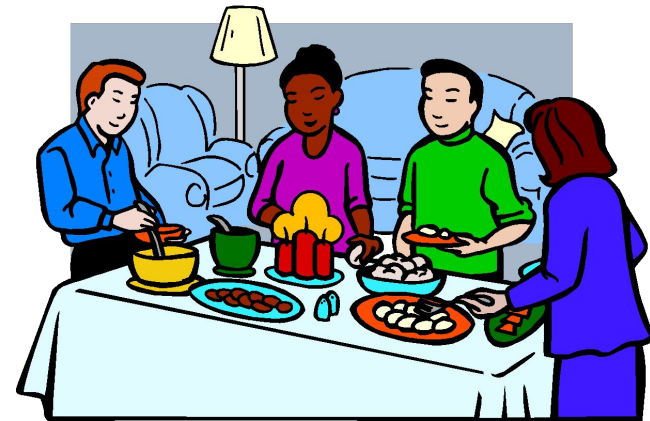
## **Alateen Events**

**New York North Area 39  
2021**



# Events with Alateen Participation

- District/AIS local events
- Area Assemblies and other service meetings
- Al-Anon/Alateen Conventions
- A.A. Conventions with Al-Anon/Alateen participation
- Alateen Conferences





# Alateen Safety

**All events using the Alateen name in your Area must have Safety and Behavioral Requirements that meet or exceed the Area Safety and Behavioral Requirements.**

**Al-Anon**  
**guidelines**  
The Shared Experience of Al-Anon and Alateen Members.

## **Alateen Safety Guidelines**

G-34

Alateens are members of the Al-Anon Family Groups who have suffered because of the alcoholism of a loved one. They have come to seeking recovery. Before recovery can take place, an environment of trust and safety must exist. It is the responsibility of Al-Anon to work together to maintain a healthy, loving, and supportive environment. The safety of Alateen members, their Alateen Group Sponsors, and Al-Anon /Alateen as a whole must be maintained. Each state and province has its own Alateen Safety Guidelines. Following these guidelines is essential for the safety and recovery of Alateen members. Each state and province has its own Alateen Safety Guidelines.

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# Needed for All Events using the Alateen Name

- Connection with the Area(s)
- Plan for implementing Safety Requirements at the event
- Certified Al-Anon Members Involved in Alateen Service (AMIAS)
- Process to confirm current certification with Area(s)



# Who has a WSO ID # ?

- Group contacts
- Group Current Mailing Addresses
- Group Representatives
- District Representatives
- Area officers
- Area Coordinators
- Inmates in the Inmate Correspondence Service
- Subscribers to *The Forum*
- Subscribers to *Alateen Talk*
- Members who order literature
- Non-members who order literature
- Bookstores who order literature
- Professionals on professional mailing list
- Lone Members
- Trustees
- WSO Committee members
- Current Al-Anon Members Involved in Alateen Service (AMIAS)
- Inactive AMIAS
- Ineligible AMIAS



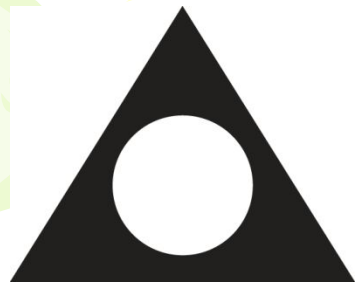
Verification of current  
AMIAS certification  
must be obtained  
from your Area.

Having a WSO ID is NOT  
verification of current status.



# Area Process to Verify Certification

- Contact the Area Alateen Process Person(AAPP) to verify the current certification status of an Al-Anon Member Involved in Alateen Service.
- Provide AAPP with a list that includes:
  - AMIAS Name
  - District
  - WSO ID Number if available
- AAPP will reply with status



We always...



Keep the                      on  
Al-Anon/Alateen  
**principles**.



# Implementing Area Alateen Requirements at Events

- Make sure the entire Area understands the Area requirements and implementation plans
- Ensure 24/7 AMIAS supervision
- Procedures for dealing with problems
  - Safety/health emergencies
  - Behavioral/compliance problems-  
NYNAC and Convention Guidelines  
should be reviewed with Alateens prior  
to event.

# Permission Forms

**Area Requirements will determine** when permission forms are necessary.

Generally, they are used for all special events, including overnight events, and any time transportation is provided to an Alateen by an Area-certified Al-Anon Member Involved in Alateen Service.

## **FORM A: INFORMATION AND PERMISSION FORM**

page 1 of 2

*Since laws vary from area to area, it is suggested that this form be reviewed for compliance with local laws.*

**THIS FORM MUST BE FILLED OUT ENTIRELY IN ORDER FOR THE ALATEEN MEMBER TO PARTICIPATE**

PARENTS: Please read, complete, sign this form and keep a copy for your records.

ALATEENS: Please return this completed form to your Sponsor or accompanying adult.

SPONSOR/ADULT ESCORT: Keep the original copy of this form in your possession for the duration of time the Alateen member is in your charge.

# District/AIS Local Events



- Area Alateen Requirements apply to all Al-Anon/Alateen events.
- When parents or guardians bring Alateens to an event, they are responsible for them.
- When Alateens are transported by certified Al-Anon Members Involved in Alateen Service, they must be in the care of certified members at all times during the event.

# NYN Area 39 Events

- New York North Alateen Conference (NYNAC)
- Area Convention-Assemblies/AA, Al-Anon Conventions
- AA Convention with Al-Anon & Alateen Participation
- Days of Sharing
- NY State Fair





# Al-Anon/Alateen Conventions

- Alateen is part of Al-Anon Family Groups.
- Alateen participation must adhere to the Area's Alateen Safety and Behavioral Requirements.
- Can be a shared recovery experience for all Al-Anon/Alateen members.
- A great opportunity for Area-certified Al-Anon Members Involved in Alateen Service (AMIAS) to be of service to Alateen and support the regular Alateen Group Sponsors!

# Area Business Meetings

Including:

- Assemblies
- Area World Service Committee (AWSC)



Also follow Area Alateen Requirements.



# NYN Area Alateen Safety & Behavioral Requirements

- World Service(WSO) and NYN require notarized parental Permission/Medical Care Forms for all Alateens participating in the Area Assemblies, Conventions, conferences and AA functions with Al-Anon/Alateen participation.
- For Area events there must be one sponsor for every five teens, it is not required to be the same gender.
- Before departure for an event, the responsible AMIAS must verify that all medication listed on the medical form is present.(Must be in original container including any over the counter meds.)



# NYN Area Alateen Safety & Behavioral Requirements (cont'd)

- The Parent/AMIAS will take responsibility of the medications for the duration of the event.
- All medications will be held by the Parent/AMIAS listed on the permission/medical form.
- The original notarized Parental Permission/Medical Care Form should remain with the AMIAS transporting and responsible for the teen.



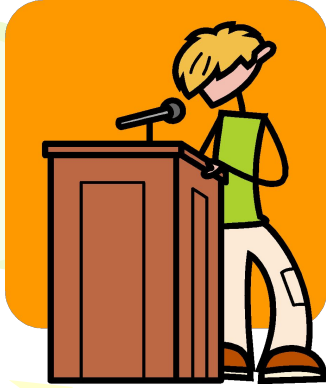
# NYN Area Alateen Safety & Behavioral Requirements (cont'd)

- A copy of the notarized form is submitted with the registration to the event.
- In the case of NYNAC, the copy is sent to the NYNAC Coordinator.
- If an Alateen needed medical care, the original, with a notary seal, would be required.
- Once AMIAS and Teen arrives at NYNAC the original form must be given to the nurse on duty.



# A.A. Conventions with Al-Anon/Alateen Participation

- A.A. may invite Al-Anon and Alateen to participate in its conventions or other events.
- Alateen participation must adhere to the Area Alateen Safety and Behavioral Requirements. There can be no Alateen participation if Al-Anon is not invited to participate.
- The A.A. planning committee must agree to adhere to the Al-Anon Area's Requirements for Alateen participation.



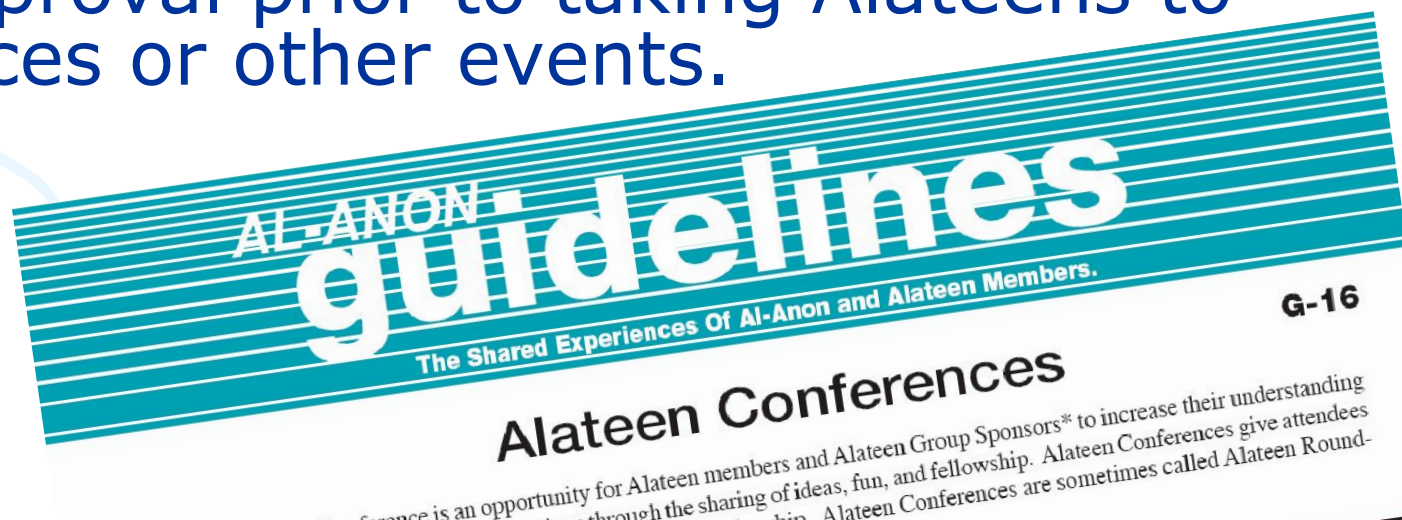

# Alateen Conferences

- Opportunity for Alateens and Al-Anon Members Involved in Alateen Service (AMIAS) to enhance their recovery through sharing of ideas, fun, and fellowship
- Increased sharing experience with wider Alateen membership
- Sometimes called conventions, or other Area-approved titles



# Alateen Conferences

- Must be connected to the Area in which they are held (“host Area”).
- Conference requirements must meet or exceed the host Area requirements, and must be approved by the host Area.
- All Al-Anon Members Involved in Alateen Service (AMIAS) are required to have their Area’s approval prior to taking Alateens to Conferences or other events.



AL-ANON  
**guidelines**  
The Shared Experiences Of Al-Anon and Alateen Members.

**G-16**

## Alateen Conferences

Alateen Conferences are an opportunity for Alateen members and Alateen Group Sponsors\* to increase their understanding of alcoholism through the sharing of ideas, fun, and fellowship. Alateen Conferences give attendees a chance to share their experiences and learn from others. Alateen Conferences are sometimes called Alateen Round-



# Alateen Conferences

## Two Types:

**MAC**

**NYNAC**

**SCAC**

**TEAAC**

- Area Alateen Conference
  - Is connected to only one Area and the Area's requirements are adhered to.
- Multi-Area and Regional Conference
  - Is connected to two or more Areas.
  - Is a collaborative effort of the Areas involved.
  - Must meet the Requirements of the Area in which it is held



# Multi-Area Alateen Conferences

- Each Area must approve its members' participation.
- The Conference requirements must be approved by the Area in which the event is held.
- The Areas collaborate on the processes for implementation of Alateen requirements.
- Each Area may be represented on the planning committee, or they may rotate this responsibility.

**KOMIAC**

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# Multi-Area Alateen Conferences

- Conference requirements must meet or exceed the requirements of the Area in which it is held, and must be approved by that Area.

**MEAC**

**ESAC**

**INTERPROVINCIAL  
ALATEEN CONFERENCE**

**KOMIAC**



# Alateen Conferences

- Most are closed, for Alateens and certified Al-Anon Members Involved in Alateen Service (AMIAS) only.
- An Alateen Conference with an open meeting(s) needs to have:
  - a process to identify the Area-certified Al-Anon Members Involved in Alateen Service
  - a safety plan to insure that Alateens are always in the care of the Area-certified AMIAS present



## Alateen Safety Guidelines

G-34

Alateens are members of the Al-Anon Family Groups who have suffered because of the alcoholism of a loved one. They have come to Alateen seeking recovery. Before recovery can take place, an environment of trust and safety must exist. It is the responsibility of Al-Anon and Alateen as a whole to work together to maintain a healthy, loving, and supportive environment.



# NYNAC / NYN Assemblies/Conventions

- NYNAC is a conference for Alateens attending Alateen or Al-Anon Meetings in NYN Area 39.
- The NYNAC Coordinator works closely with the NYN Alateen Coordinator in planning the event.
- NYNAC is a closed event attended only by Alateens and Certified AMIAS within NYN.
- The NYNAC Coordinator sends each Alateen Group a registration/medical consent form, along with the NYNAC Guidelines.





# NYNAC / NYN Assemblies/Conventions

- It is the responsibility of the group sponsors to review the Conference Guidelines with their teens prior to attending
- All Alateens and AMIAS must submit a **copy** of the completed notarized Registration/Medical Consent form and payment to the NYNAC Coordinator prior to attending.
- **No walk-ins will be permitted to attend.**
- The NYNAC Conference Guidelines will be reviewed with all attendees at the opening of the conference.
- Copies of the NYNAC Guidelines can be found on the NYN Website. [www.nynafig.com](http://www.nynafig.com)



# NYNAC / NYN Assemblies/Conventions

- There should be one AMIAS for every five teens attending.
- **No leaving the event facility at any time unless accompanied by an Alateen Group Sponsor or an AMIAS listed on the permission medical form and the NYNAC Coordinator must be notified prior to leaving.**
- All AMIAS are responsible for knowing where your teens are throughout the weekend.
- There will be no boys in the girl's rooms and no girls in boy's rooms.



# NYNAC / NYN Assemblies/Conventions

For Area events, (Does not include meetings) all registered Alateens attending Area events will be equally distributed among the available AMIAS. Whenever possible the ratio should be one AMIAS to five Alateens. For any overnight events, there must be a male AMIAS rooming with male teens and a female AMIAS rooming with female teens. There may be times specific issues come into play. In these cases there will be determination by the supervising AMIAS, Alateen Member and Alateens parent or guardian. Parents/Guardians who bring minors to the function that are not Alateen Members are themselves responsible for supervising their own charges.



# NYNAC / NYN Assemblies/Conventions

- Drivers must have a valid driver's license with current registration, inspection and insurance on the car being driven. Anyone with more than one accident in the past three years will not be able to drive Alateens.
- If you bring teens with you and attending NYNAC as an AMIAS, you should expect to room with your teens.
- If an Alateen drives his or her own vehicle to the conference, the teen will be required to give his/her keys to their Alateen Group AMIAS or other designated trusted servant for the duration of the conference. No other Alateens are permitted to ride with an Alateen who is driving his/her own vehicle to the conference. WSO Al-Anon Guideline "Alateen Conference" G-16.



# NYNAC / NYN Assemblies/Conventions

- Possession of alcohol, drugs and/or weapons in any way is cause for contacting parents to pick up involved person(s) from the event no matter how far away they are or their age.
- Smoking/vaping is allowed as described by New York State law in designated areas. (No smoking in buildings by anyone)
- Alateens and Alateen Group Sponsors / AMIAS are to abstain from overt/covert sexual activity. Hugs and hand holding are acceptable with the permission of all involved parties. Use your good sense. Be respectful.



# New York North Alateen Conference (NYNAC)

- All Alateen Group Sponsors/AMIAS are required to work one or more security shifts during the event.
- The security team is worked by a male and a female AMIAS.
- It is the responsibility of all Alateen Sponsors/AMIAS to make certain the curfew is enforced.
- No one is to be wandering around the grounds after dark.
- For a complete listing of guidelines go to [www.nynafg.com](http://www.nynafg.com)

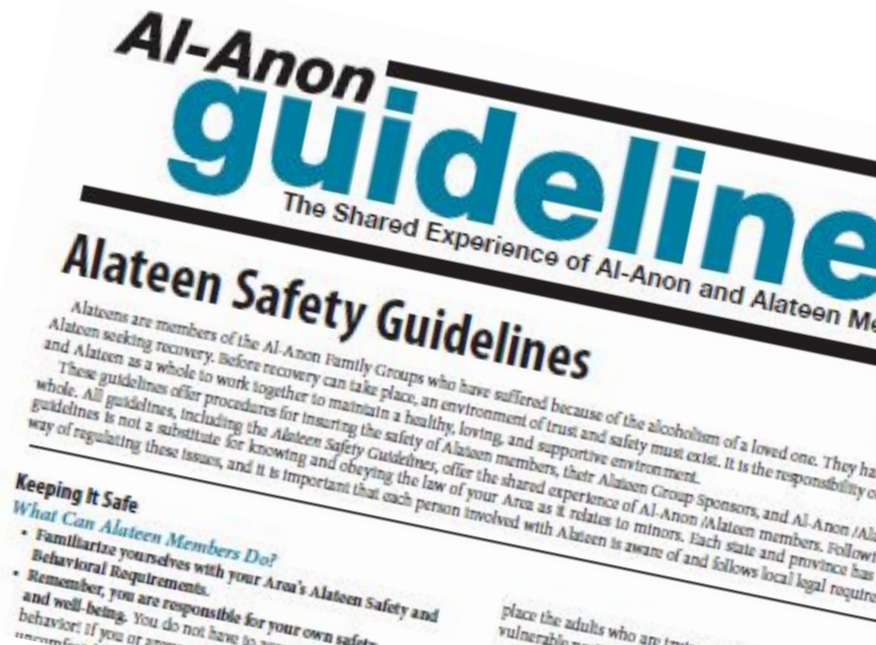
# Al-Anon/Alateen Literature and other Materials

## Planning resources:

- *Alateen Conferences* guideline (G-16)
- *Alateen Safety Guidelines* (G-34)
- *Cooperation Between Al-Anon and A.A.* guideline (G-3)
- *Members Interested in Speaking* guideline (G-1)
- *Al-Anon/Alateen Service Manual* (P-24/27)

## Program resources:

- Conference Approved Literature
- *Alateen Talk* & sharing sheets
- *The Forum*
- Area and WSO Web Sites
- Alateen Service e-manual on [www.al-anon.org/members](http://www.al-anon.org/members)







# Wrap Up

Area Alateen Coordinator:

[alateen@nynafg.com](mailto:alateen@nynafg.com)

Area Alateen Process Person (AAPP):

[amias@nynafg.com](mailto:amias@nynafg.com)

Area NYNAC coordinator:

[nynac@nynafg.com](mailto:nynac@nynafg.com)



# Wrap Up

- Alateen Conferences and other recovery events can enhance the Alateen experience.
- Planning these events takes care and understanding of your Area Alateen Requirements.
- The principles of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Service should be practiced in all aspects of Alateen events.

## Enjoy!