

Web Coordinator Report AWSC meeting 3/24/12

I have been slowly learning the Web Coordinator position as new things come up. I began in January by sending e-mails out to begin forming the Website Committee consisting of:

- Emily K. (Current Web Cdtr.)
- Kathi D. (past Web Cdtr.);
- Ruth S. (Delegate)
- Elaine E. (Immediate Past Delegate)
- Pam A. (Area Chair Person)
- George S. (Group Records)
- Gwenne R. (Newsletter)
- Needed 2 Al-Anon/Alateen members at large

The majority of my time has been spent getting to know the districts as I respond to people looking for meetings or seeking information about Al-Anon. The following is a breakdown of the e-mails I have received:

- Orange County-Warwick (1)
- Update Meeting list (2)
- District Representation (1)
- Alateen Meetings (7)
- Syracuse Meetings request (1)
- Meeting request Putnam (1)
- Meeting Request NYC (2)
- Meeting Requests Albany (3)
- Hours Inquiry for AIS in Syracuse (1)
- Book Promo (1)
- Request for address for church in Hudson (1)
- Nar-anon wanting to attend Al-Anon (4)
- Guidelines for e-mailing newsletter (1)
- Spring 2012 district meeting location/time question (1)
- Meeting Request Ithaca (2)
- Literature Person district 17 (1)
- Meeting request Washington County (1)
- Put Info on website (1)
- Ulster County meeting request (1)

I am currently working to check the group records database to check that with the website meetings listed to see if I can notice any discrepancies. I am also hoping to have all the minutes for this March meeting ready for the technical person (Kathi D.) to add to the website. She has also been working on the new layout for the website which should be going live soon. Please let me know if you notice information that is incorrect or needs to be changed.

Learning all the time,
Emily K.