

## **Group Records Report**

I do not have much to report except for a general misconception that I believe I have mentioned but needs to be reiterated.

When the Group Records Coordinator receives a change, the WSO database is what gets changed. I discovered that the NYN Website was not getting this information about 3 months into my last term. Every so often the Web Coordinator would request the current database and had been looking for changes that needed to be updated in the NYN website. The same is true of the AIS offices.

Now that this lack in communication has been discovered, I have been working with the Web Coordinator to rectify it. I have set up excel spread sheet and have been trying to send them on to the various AIS and other web preparers and the Web Coordinator gets the ones that are not tied to a specific AIS (Area Information Service). This is a process that has been being worked on roughly since March. I am doing my best but since this is new, mistakes will be made. It will be part of the process for the new Group Records Coordinator and things should flow better in the future. I apologize for this misconception.

Love in Service  
Lynda S.