

AWSC Minutes April 6 2013 Secretary Minutes

Call to Order: 11:25 a.m.

Moment of Silence/ Serenity Prayer.

Tradition read by Joanne District 6 Concepts/Warranties-Sherry S. District 6 District

Welcome/ Information – Pam A.

Welcomed Laurie District 17 Marjorie District 4 Contact, Diane District 9 and Tim District 1

Roll Call:

Districts 1,2,3,4,5,6,7,15,17,18,19,22,24,25,29

Coordinators; Alateen, Convention, Group Records, Web Tech., Literature, Newsletter, NYNAC.

Officers: Delegate, Alt. Delegate, Imm. Past Delegate, Treasure, Chairperson, Past Delegates, (Connie/ Ann/Bob)
Trustee (Ann)

Secretary Report: read by Diane C in absent of Secretary (see Website)

Treasure Report: Loretta She reported that her computer has died so that she was not able to put report on website.

Bank Account 12/31/12	\$6012.66
Reserve Account	\$7735.94
Mutual Funds (approx.)	\$2582.00

Bank Account 2/28/ 13	\$8528.50
Reserve Account	\$7736.57

Spring Assembly Precedes \$4448.43

Fall Assembly Proceeds will be reported at Next AWSC

She provided:

Copies of the 2012- 2013 Budget

Copies of Tax Form 990EZ Tax for 2012(required to be filed)

Year End Actual Spending Report for 2012 needs to be corrected and will be presented at next AWSC in May to be corrected.

Questions: Summer Dist. 22. Will your report be on the Web?

Answer: No not until she has corrected figures.

The Finance Committee will meet following the AWSC to help with making corrections and to offer support to the Treasurer to help her perform her job. .. Maybe they will discuss how New York North can purchase a computer with program software to help her with her job.

Chairperson report: see Website

She also wanted to dispel the rumor that it was ok to us the Big Book of AA in meetings. This is not true.

See page of the Service Manual

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Delegates Report: See webpage

Question: Summer Dist. 22. Can you explain what Framing is as part of KBDM?

Answer: Ruth stated not really. She will try to get more information about this.

Question: Diane Dist. 9 Do you have estimated date as to when The Forum will be an E Book?

Answer: Ruth answered she will have more information about this after the World Service Conference.
Question: Diane C. Alt. Delegate: Do you know what the cost for the new Legacy Workbook will be?
Answer: Not at this time.

Two-Minute Hot Topic Reports from Officers and Coordinators

Alateen: .see Website (listed under AWSC April 6)

Convention; see Website.

Groups Records.

296 Active groups per WSO
232 Emails of GR's and CMA's per WSO
212 mailing labels produced each month for Newsletters
6 Newsletter go to other Area Newsletter Coordinators
33 paid up groups for Newsletter
123 non-paying groups Back to 2006

10 Individual Subscriptions to Northern Highlights
2 Individual Subscriptions Pass Due

If DR's have trouble with GR1 reports call him. He will talk you through it.

Questions: Gwenne (Newsletter Cord.) How are costs of labels figured into printing cost?

Answer: they are figure into the total cost of printing.

Question: Summer Dist. 22. Are the 276 of the 296 are on e-mail list are they also getting e-newsletter.

Answer No. If they subscribe to e-mail newsletter they are taken off Hard Copy list.

Question: Maureen (Convention Cord.) If people want to a Personal Subscription, can they do this by e-mail?

Answer: Yes, They just need to send a message to George at Group Records with their email address stating that this is a Personal Subscription.

Question Connie D. (Past Delegate) Are the 276 e-mail addresses getting both hardcopy and e-newsletter.

Answer: No way of knowing.

Question time was cut off, as this subject will be discussed latter on the Agenda

Literature: see website

Question: Diane C. (Alt. Delegate) How is the sale of the Soft Covered "How Al-Anon Works" book affected the Sale of the Hard Covered Copy of this book?. Many members purchase this for themselves instead of the Hard copy due to the \$5.00 cost.

Answer: She does not know. Anne F. Trustee did not know either but thought this would be something that might be mentioned at Conference if it had any adverse effect of the publication

Question: Is there a set price for new Legacy Workbook?

Answer: Not yet.

Question: Kathie D; has there been set a cutoff date for submitting sharing's for new Intimacy Book?

Answer: It is open ended until they get enough submissions to publish a book. If they do not get enough by a certain time, they will consider changing the format to either a pamphlet or some other form.

Question: Bob C. (Past Delegate) Will publishing of e-Books take away from the revenue of Literature Sales that WSO and LDC if this becomes a trend?

Answer: WSO understands of this and this will not be a trend.

Having had a Spiritual Awakening was used as the first book to enter the E-Book Publishing field because it was out of print and no income would be affected by this.

Newsletter: See website

Question Due to the fact that we are getting close to publishing fewer than 210 newsletters each month, will this affect the publishing and postage fee.

Answer: Yes it could. She has presented some possible solution in her Report on the Website. They will need to look into carefully before a final decision is made as to what to do.

NYNAC –See Website

Question: How did you come up with the figure to cost of NYNAC this year to be \$110.00 as opposed to \$100.00 last year?

Answer: Lynda listed costs such as Tee Shirts, VanderKamp fee, DJ, Host Groups cost, Deposit for next year and repayment of Seed Money to NYN. She stated these are fixed costs. She also noted that last year we figured cost based on 90 people and we only had 75 people attending thus giving us a shortage that NYN had to make up.(She wanted to Thank all for the Donations)

Question: Because you had to buy 100 shirts and did not use them all, what will you do with the leftover money? Can they be sold to people at the Assemblies?

Answer: Lynda said she would like to but was told that there are other Fundraisers at the Assemblies so Alateen cannot sell anything at these events. Summer stated that this is something that should be voted on by Assembly. George stated that Alateen is Al-Anon so they should be able to be done.

Officers Reports: See Website for Chairperson, Delegate, Alternate Delegate/Forum, and Immediate Past Delegate Report see Website

AIS Reports- None

Host for Spring 2015 Convention/Assembly- No Volunteers at this time. Talk to your Groups, as this will be Agenda Item at Spring Assembly

Vacant Positions- Public Outreach: An interested person has stepped forward but was unable to come to present her interest at this meeting. She will be at next AWSC meeting.

Web Coordinator: Emily stepped down in March. Diane C. (Alt. Delegate) is answering web question. Kathy is covering Technical questions. We need someone to step forward soon as this is a temporary solution. Requirements are on Website. Please ask people to consider taking this on as a Service Position.

Break 1:10- 1:35 p.m.

NERT (Northeast Regional Trustee) Candidate. This will be a two-year term to fulfill the rest of a Three-year term. Ruth read the qualifications and gave information as to dates and timing things have to be submitted. If interested contact Ruth our Delegate for more Information. Anne F. our Current NERT talked about the fact that she indeed had submitted her resume for consideration for the full Three Year Term for this position. She had fully planned on serving she had been elected. In December, for personal reasons, she thought that she was being lead to reconsider. In January she notified WSO to pull her Resume. This is why a 1-year appointment was offered to people who wanted to submit a resume. (See March 2013 NHL) She wants to thank NYN for the support we have given her and encourage people to think about submitting a resume.

Committee Updates:

Convention Guidelines: Committee reviewed past and current Policies and Guidelines (See website). The final document is a work in progress. She passed out the document they are working on showing current document as it is written (in black) with new or additional ideas in red. She is asking those of the committee or those who want to read it over and get back to her by e-mail, showing on another color their opinions or suggestions. The Committee will meet again to go over the suggestions.

Alateen Guidelines: Lynda S. stated that this committee has not met for over a year and she has had no feedback from anyone. Our Guidelines have been in place for several years and was suggested that we look them over to make sure that all WSO and NYN Policies have been incorporated.

Finance: This committee was put in place to give guidance to the Treasurer and to review all Policies related to the Finances of NYN. They will meet following this meeting. This is not meant to be a punishment to any current or past Treasurer but there are so many things that are affected by our Finances and if we can come up with guidelines, strategies for saving money or any was to be prudent we would want to do it.

Question: Can a Computer or Laptop with Financial Software on it; be purchased for the Treasurer to be used. ?
Answer: There is money in the Budget for Equipment but it will have to be researched and discussed by Finance Committee.

Question: Can the Finance Committee discuss the NYNAC Seed Money? Why is it only given out once every three years where other Assemblies/ Convention receive theirs each year? Because things have changed in our location this might need to be looked at.

Answer. There are many things that are being looked at.

Voting & Assembly Procedure (See Website under Flash Section). There were many questions quorums, listing names of Past Delegates and Trustees on Roll Call List, how do we determine as to how long do we discuss things in KBDM form before a vote is called? The suggested changes are on the Website to be prepared to have this put on the next AWSC Agenda.

Hot Topic Discussion: Linking from Newsletter. Elaine noted that in December issue of NHL, links to some outside web sources were used to explain KBDM and other things to help our Coordinators to perform their jobs understand and write reports were used. This was done in innocence. WSO suggested we look at G-40 **Guidelines for Al-Anon Web Sites**

This was brought to our attention and it was felt that it was promoting outside issues, which in against our Traditions. Terms such as FaceTime, Skype, and Gogging are common terms used to describe how we use Technology. These are Terms that explain the use of Technology used today and not individual websites, therefore they would not violate our Traditions if we refer to them. If you have any questions please contact Elaine or Pam.

Coordinator Job Duties Reports at Assemblies. This is something that we should be thinking about for the Fall 2013 Spring 2014 Assemblies in order for people to learn about our jobs. Suggestions: setting up stations with Officers and Coordinators explaining their jobs, Coordinators teaming up with others who have similar job duties (i.e. Literature/ Forum, Alateen/ NYNAC, Group Records/ Newsletter), Skits.

KBDM Discussions

1. **Newsletter Delivery Method.** Every register group gets a paper copy unless they have opted out. Numbers do not add up. WSO sends most information out by e-mail and did it without having people opted in or out. Groups can set up E-Buddy system so that anyone in the group can get a copy of the NHL and then can print it out for the whole group. George could get the list of paper copies down to under 75 just by using the e-mail address he has now. Money is not coming in from subscriptions to cover cost now. Tradition 7 says we should be fully self-supporting and the newsletter is not. Is there a way to opted in or out each year if group saw that it did not work for them? Yes. Give people a choice. Are we enabling groups, punishing them or not setting boundaries, What about our Policy regarding giving it to every group?

Motion by Tim District 1 Seconded by Gary District 29 that a motion that the following motion be placed on the Agenda. That Northern Highlights contain a statement for three consecutive months, requesting members and/ or groups wishing to continue to be mailed hard copies to please send their updated contact information to the Group Records Coordinator.

2. **“Members involved in Service Work who are Unable to Effectively Full the Responsibility of the Position”**
Form Committee to address this Situation: Ruth, Elaine, Connie and Pam will work on this.

District Updates:

District 22 & 24. Water bottles for Sale as a Fundraiser for Spring Assembly. Cutoff date for Rooms at Assembly is April 10, 2013 (remember this is Mother’s Day Weekend) Also they will have iron on designs available for Tee Shirts at the Assembly for \$5.00 Bring a Tee Shirts.

District 4 will be cooperating in an AA Convention on May in Watertown. See Northern Highlights for more information.

A longtime Rochester Member is very sick. Please say a prayer for her.

Meeting Adjourned 4:20 p.m. Closed with the Al-Anon Declaration

Respectively Submitted by Diane C. Alternate Delegate (Covering for Secretary)