

Syracuse AIS/LDC

Report to Fall Election Assembly

2011

AIS Center:

- **Updated software to center pc(MS Office 2010)**
- **Increased pc memory(1g to 4g)**
- **Purchased new desk chair**
- **Revise volunteer "Handbook"**
- **Scheduled volunteer recognition luncheon 10/22**

Literature:

- **Controlling cost by depleting overstocked inventory**
- **Sold CAL at Mid-Winter Roundup**
- **Sold CAL at "Days of Sharing"**
- **Purchased CD's to earn interest on excess funds**
- **Developed monthly financial statement**

Website:

- **Established new URL newsletter@ syracuseais.org**
- **Established new emails for AIS O/C for anonymity**
- **Made newsletter available on AIS home page**
- **Provide email response to AI-Anon questions**

Public Outreach:

- **Decided that all O/C would share PO responsibilities**
- **Participated and set-up booth at Pepsi Company Health Fair**
- **Established committee to reach every group in 5 districts**
- **Participated and set-up booth at Crouse Hospital event**

General:

- **Filled Newsletter Editors position**
- **Rolled out first newsletter for Roundup**
- **Developed new financial reports**
- **Increased Alateen meetings from 3 to 4**
- **Increased Alateen meeting attendees from 9 to 22**

5/17/11

