

## **5.17.08 GROUP SERVICES ACTION COMMITTEE**

1. **Chair:** Helen H      **Recorder:** Margaret O
2. **Present:** 22 AFG GRs , Coordinators: Alateen-Helen H NYNAC- Claudia K Group Records-Lois M
3. **Minutes** of previous meeting read by Helen H, Accepted
4. **Reports:**
  - a. Alateen: see attached
  - b. NYNAC: Claudia: working on contract with Watson's Homestead for NYNAC 2008. Date moved to Oct10-Oct 12 2008. cost will be \$90.00 for kids \$100.00 for trusted servants. There are only 4 rooms for trusted servants and Nurse cabins are for kids and sponsors. More info coming in the fall. Call Claudia with any questions.
  - c. Group Records: Lois M See attached.
5. **Goal summary :** get more teens involved in Alateen
  - i. Groups can now make their own posters to attract alateens and al-anons. These posters must be sent to WSO for approval.
6. **Suggested agenda next meeting:** none.

Coordinators Reports – Alateen, NYNAC, Group Records

## **5.18.2008 ALATEEN COORDINATOR**

Last Year Alateen Advisory Committee meetings took place at Regional Service Seminars in West Virginia and Sault Ste Marie, Ontario. On a trial basis for the next three years, the Alateen Advisory Committee will have meetings in three different Areas each year at different Assemblies. The Area Alateen Coordinators will receive the information.

The WSO will debut new training materials at the 2008 International Convention in Pittsburgh. There seems to be a growing number of inquiries about Alateen.

I notified each District Representative concerning the recertification of persons in their Districts to make sure that everyone listed is still residing in that district, still attends meetings regularly, and still interested in being of service to Alateens. If not, then I will need to complete a Status Change form for each person. As a note of information, a physical address is required on the AMIIAS form; a postal box is not acceptable. Any time an Alateen Current Mail Address Person moves, I am notified. The WSO mail is not forwarded, it is returned to the WSO. Thus the mail will be suspended. Therefore, I will notify you to check if the information is correct. A new AMIIAS form has to be submitted for a name change. The Alateen Registration/ Group Records Change form has to be submitted along with the Status Change Form when a group is left without a current mailing address or any Sponsors. The WSO form has room for only 2 Sponsors. There may be more, which serve the group, but only the two primary ones need to be listed.

When you think about Alateen Safety, remember it is very necessary to know who our kids are with, who our Alateen Group Sponsors are and that they meet our minimum requirements. We need to be sure that both Alateens and Al-Anon Members Involved In Alateen Service are safe when involved in Alateen activities.

The Area Alateen Process Person is the connection to the Area for Alateen paper work. The Coordinator is the connection to the Sponsors and other certified adults, to the Districts, and Area as a whole, and to the outside world when a local connection to Alateen is needed.

If you are calling a member that you don't know, you might want to word your message carefully, in case someone else picks up the message. Using "AFG" is an alternative when calling a member. When calling a professional, you are encouraged to use your full name of "Al-Anon Anon Family Groups" and "Alateen". At this level of Service, it adds professionalism and credibility to the contact. Personal anonymity is only required "at the level of press, radio, films and T.V."

Members certified in any area in the U.S. and Canada will be eligible to volunteer to assist in the Alateen area at the International Convention. Only members re-certified before July 1, 2008 will be eligible to assist with Alateens at the Convention.

A few "warm fiJzzies", given to Area Delegates, have been returned to the WSO. Therefore, those and a few of Alateen's 50th Anniversary items will be displayed at the Convention.

Helen H

## **5.18.2008 GROUP RECORDS REPORT**

Current rosters are being distributed today along with the revised Group Records Change Form, for each district with instructions to verify information and contact Group Records with any revisions. As of May 17, 2008 all information is current.

Please note that form GR-1 (Al-Anon Registration/Group Records Change Form) has been revised. The revised form is formatted to be user-friendly. The information supplied by Al-Anon members will allow WSO the ability to keep accurate records. Also distributed:

1. Memorandum dated May 12, 2008 which describes the changes on the form.
2. Copies from the Service Manual describing terms noted on the form (closed and open meetings, introductory
3. meetings, limited-access groups). (Lines 5,6 and 7)
4. Instructions on how to fill out the form.
5. Al-Anon Beginners' Meeting guidelines. (Line 7)

WSO is asking your help in getting the word out to begin using the new form when submitting changes. Additional forms can be found at web address:

[www.al-anon.alateen.org/members/pdf/GR1.pdf](http://www.al-anon.alateen.org/members/pdf/GR1.pdf) or access the members' web site [www.al-anon.alateen.org/members](http://www.al-anon.alateen.org/members). After entering your password (your group's name followed by afg) click on "forms".

WSO will be sending out The Al-Anon Annual Update Forms mid-June. Please verify the information on the form and return it to WSO promptly. Please return the form to WSO even if all the information is correct. This enables WSO to verify they have the correct information on file and WSO will also forward the information to Group Records. I will then Verify my data upon receipt of the Update Forms from WSO.

Also distributed today is a copy of the Al-Anon Guidelines (G-36) Group Records Coordinator. The guidelines will give you a chance to look over some of the responsibilities of the Group Record Coordinator's position so an informed decision can be reached at the Fall Election Assembly. Please consider doing this service.

Currently NYN has 158 Al-Anon Members Involved in Alateen Service (AMIAS) which is an increase from 149 in April 2008. There are 29 Alateen Groups on file which includes 1 listed as inactive which is an increase from 27 in April 2008.

Currently there are 294 Al-Anon Family Groups (does not include Alateen) which includes 1 non registered group. Included in the 294 groups are: 2 Spanish Language, 3 institution meetings and 26 Adult Children meetings. Of the 294 groups, there are 93 Open, 196 Closed and 5 American Sign Language,

NYN has 4 Information Service Groups, 4 Literature Depots and 10 Newsletter Exchanges with other areas.

294 Al-Anon Family Groups and 29 Alateen groups meet as follows: (total 323):

District	# Groups	District	# Groups	District	# Groups
01	26	‡11	5	21	8
02	12	12	19	22	13
03	8	13	4	23	5
‡04	6	14	16	24	8
05	11	15	13	25	18
06	15			26	11
07	9	17	10	27	3
08	28	18	15	28	4
‡09	6	19	7	29	13
10	26	‡20	4		

‡Districts without District Representatives (5) (28 Districts, 5 without DR's)

Of the 294 Al-Anon groups, 131 groups have been able to keep their Northern Hi Lights subscription current (about 44%).

Please forward any corrections to me by mail, e-mail, phone, or through the NYN Website. To avoid any confusion always list your WSO number with the correspondence.

Respectfully submitted, Lois M Group Records Coordinator

### **5.17.08 PUBLIC OUTREACH ACTION COMMITTEE**

1. **Chair: Jacky I Recorder : Anne F**
2. **Meeting opened 11:25 AM**
3. **Present:** AFG GR's and DR's of districts 2, 3, 8, 14, 24, and 25, coordinators: Spanish Contact : Cira, Public Outreach: Diane C, Web/Homepage: Kathi D, Past Delegate: Anne f.
4. **Minutes** of previous meeting read and accepted.
5. **Reports:**
  - a. **Public Outreach:** Diane C: provides and mails info to members and AWSC, announcements of new pod casts, news release will be sent for use in newspapers: sent holiday release info to districts for thanksgiving and Christmas; participates in conference call with other Al-anon areas. April was Alcoholism

Awareness month; suggests sending than you letters to places that you hold your Al-Anon meetings

- b. **Web/Homepage:** Kathi D. in late January our website's events calendar was hacked into twice. Website was offline each time. Calendar is now linked from Goode-Safer. We now own 3 domain names [www.nynafg.com](http://www.nynafg.com) [www.nynafg.net](http://www.nynafg.net) [www.nynafg.info](http://www.nynafg.info) All 3 lead into [www.nynafg.com](http://www.nynafg.com). Kathi notes that the "contact us" form on the website is now a new form that is processed by a new, free outside host. This is being well cared for, no problems. AWSC minutes are now available in PDF format. She is seeking volunteers to search other websites to bring to committee to update our current site.
  - c. **Spanish Contact:** Cira: requested Spanish translated PO holiday versions and sent to CNY Latino Newspaper. Cira was given permission by WSO to translate any English letters or memos from WSO. She has distributed Spanish version of 2007 and 2008 Al-Anon Faces Alcoholism magazine. There is still only 2 members at the Spanish meeting in Syracuse for 2 years.
6. **District Doings:**
- a. **District 8:** has a web site- works well; shares meeting schedules and other info with districts 7,22 and 24; had an information table at a local High School Information Fair for parents and students where alcohol is a big problem; supports 3 institution information meetings and 1 closed institution meeting; answering service offers menu for professionals to request and receive literature.
  - b. **District 2:** gives treatment centers and law enforcement outreach info; have regular participation in health fairs during summer
  - c. **District 14:** many new GRs; getting ready to co-host a convention
  - d. **District 24:** provides monthly Al-Anon/Alateen Information meeting at local rehab; a member provides Al-Anon Faces Alcoholism , schedules and other Al-Anon literature to state prison inmates to mail to their families; schedules are personalized to the county that the inmate will be returned to.
  - e. **District 25:** distributes literature to libraries [Crying House], doctors, and law enforcement
  - f. **Syracuse AIS:** phone is answered in English and Spanish
7. **Committee Project:** divided into 4 groups Each group created a mini Public Service Announcement. See Jack I for details
- a. **Group 1:** "Tired Of Stepping Over The Pink Elephant In The Living Room"
  - b. **Group2:** "Is There Help Somewhere For Me"
  - c. **Group 3:** "The Big Fish Story"
  - d. **Group 4:**"At the End Of Your rope"
8. **Meeting closed :** 12:15 PM

Coordinators Reports – Public Outreach, Web, Spanish Contact

**Written Reports not Submitted to Secretary**

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## **5.17.08 Fellowship communication Action Committee**

1. The Fellowship Communication Action Committee opened with a moment of silence followed by the Serenity Prayer at 11:34 a.m.
2. In attendance were Sylvia T., District 17 DR, Cliff P., District 15 DR, Corinne P., District 17 GR, Lucy J., District 18 DR, Dolores L., District 15 GR, Jeanne L., District 18 GR, Pauline G., District 27 GR, Sherry S., Alternate Delegate & Forum Coordinator, Julie O-J, District 18 GR, Maureen K, District 24(?) GR, Heather B., District 5 GR, Gina C., NYN Archives Coordinator, Mary Jane C, District 27 GR, Lynda S, NYN Literature Coordinator and myself, a District 18 member.
3. The recorders report of 4-5-08 was read. Dolores L, District 15 GR moved to pass it and Sylvia T, District 27 DR seconded. Passed
4. **ALTERNATE DELEGATE – FORUM COORDINATOR** Sherry S., NYN Alternate Delegate & Forum Coordinator thanked people who gave her new old Forums. She will continue to accept Forums to send to new groups. Welcome letters have been sent to 10 new groups. A Forum writing workshop was held at a Day of Sharing in Herkimer. Sherry urged the GRs to ask their DR for a copy of the Area Highlights. It can also be downloaded from the WSO website. She suggested that as part of the GRs 5 minute report to include portions of the Area Highlights. Sherry gave everyone her new address which is: Sherry S  
**ARCHIVES** Gina C., NYN Archives Coordinator gave each person in attendance a Group Services Healthy Group Quiz. She urged the GRs that if they have a group box and there are some past events in it and you don't know what to do with it, Don't throw it out – send it to Gina. She also needs some Forum's from the 90s. In December, she attended NYNAC and did an archives presentation.
5. **NORTHERN HI-LIGHTS** Nancy H., the Northern Hi-Lights editor was absent.
6. **LITERATURE** Lynda S., NYN Literature Coordinator stated that the new book *Discovering Choices* is being released at the International Convention in Pittsburgh. The price will be \$15. CAL had visited a Day of Sharing in Herkimer. As a result of this a Forum writing workshop was held and 17 sharings were sent to WSO. In the sample literature project 45 submissions from 17 Areas were sent in on *Opening Our Hearts, Transforming Our Losses*. The next Sample Chapter Project is on *The Dilemma of the Alcoholic Marriage* book and is due July 15. A flyer about e-cal submissions was shown by Lynda as well as a prescription pad that is also available.
7. The action committee closed at noon.

Respectfully submitted, Louise F Recorder

Coordinator Reports – Alternate Delegate, Archives, Newsletter, Literature

## **5.18.08 ALTERNATE DELEGATE/FORUM COORDINATOR**

I want to thank all of you who gave or sent me old Forum Magazine's. I have been busy sending 10 new groups welcome letter's including a copy of an old Forum along with an older form for a subscription-

I led a Forum Writing Workshop with CAL's help in Herkimer put on by the Wednesday Night AFG of Little Falls. The day of Sharing was great. I sent in 17 Sharing's to the WSO and they made enough money to send their GR here this weekend.

Remember to ask your Dr for a copy of the Area highlights. It has some great articles. It can also be downloaded from the WSO website. Make copies and share it with your group or read an article as part of your 5 minute GR report at your meeting.

Encourage the use of the Forum at your meeting. Remember all the great sections for meeting topics in that little magazine.

Keep those old Forum's coming to share with others.

Love and Sharing Sherry S.

### **5.17.2008 Literature Report**

I am happy to announce Discovering Choices (B-30) is the title of Al-Anon's new book about our recovery in relationships. World Service plans are for the book to be released at the International Convention in Pittsburgh in July. It is soft cover, approximately 335 pages, and will cost \$15.00 U.S. (show copy of cover) Order forms for the book will be included in the July Forum and the Fall Area Highlights. The Forum will also feature an order form on the August back flap. The shopping cart on our Web sites will also include the book beginning in July. World Service also plans to post a Web page with a brief excerpt from the book at that time.

CAL was very happy to be invited and to attend the Day of Sharing in Herkimer NY, entitled "Leap into Recovery with Live, Love & Laugh." He got to help, greet people, participate in a writing workshop with the help of the Forum Coordinator, Alternate Delegate Sherry S, and also draw tickets for the raffle and 50/50 drawing. He had a lot of laughs and hugs.

The World Service Office received 45 submissions from 17 Areas for the Sample Chapter Literature Project using Opening Our Hearts, Transforming our Losses (B-29) for meeting topics. Selected topics and questions will be posted on the Sample Chapter pages of the Members' Web site in English, French, and Spanish from July through September.

And here's a reminder that the next Sample Chapter Project, which uses The Dilemma of the Alcoholic Marriage (B-4) for meeting topics, is due July 15, 2008.

I have a suggestion for a way to help your groups grow. The pamphlet "Al-Anon and Alateen Groups at Work" (P-24127) as a way for members to learn more about how the groups work, more information about the disease of alcoholism and how it affects everyone in the family and many helpful suggestions. ( Show a copy of pamphlet)

CAL and I will be telling you all about the Literature coordinator position this afternoon. Please consider the possibility of standing for this position in the Fall of 2008. It is a fun job and has helped me grow even when I was flat on my back. I have learned so much, and seen how service is the best way to work my recovery.

Respectfully submitted Lynda S & CAL

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**5.17.08 MEMBERSHIP OUTREACH ACTION COMMITTEE**

1. **Chair:** Sandy A                      **Recorder:** Eileen B
2. **Members Present:** Groups from Districts 7, 12, 21, 22, 23, 25, 29 Coordinators:  
Conventions - Ruth S, Treasurer - Pam A, NYN Chair - Elaine R. AIS Rochester -  
Paula, AIS Syracuse – Pam, Immediate Past Delegate – Connie D, , Secretary -Molly
3. **Minutes** read; corrected to read George [for Jerry] – rep from AIS Rochester Accepted.
4. **Reports :**
  - a. AIS Rochester- Paula: Tureen Supper went very well; trying to get DR/GR email address book, office has coverage for 5 days; literature distribution is excellent.
  - b. AIS Syracuse – Pam A: office moved 2 floors down; officers to meet ½ hour earlier than monthly meeting start in June.
  - c. Chairperson – Elaine R: sets agenda for the AWCS meetings, put together the assembly agenda for today. Has learned to be flexible.
  - d. Treasurer – Pam A : will give report at full assembly, trying to form a spending committee, working on guidelines for NYN trusted servants.
  - e. Convention Coordinator: Ruth S: Fall election assembly registration forms available not and in Northern HiLights. 2009 spring will be at RIT in Henrietta, Fall 2009 Assembly hosted by Districts 8 and 22 in Syracuse, Spring 2010 districts 10 and 17 volunteered to host in April, however, District 17 has stepped down.
5. **Ad Hoc Committees:**
  - a. **NEW GR:** Connie D Used the New GR packets today for first time at this morning's meeting. Well received. Would like an on-going assessment of packet with how this is helpful, is anything missing. New GRs often feel overwhelmed, expect to be overwhelmed.
  - b. **New DR:** Pat H Will have 2<sup>nd</sup> new DR workshop at lunch today Questionnaire results after last assembly is to Keep the luncheon and include the alternate and past DRs at both assemblies. Goal is to continue communicating with other DRs.
6. **Meeting closed at noon**

Coordinator Reports – Treasurer, Chairperson, Conventions, Immediate Past Delegate

### 5.17.08 TREASURER REPORT

We ended 2007 with the following balances: net total of \$13,412.50.

- Checking                      \$5,903.98
- Reserve                        4,459.56
- Mutual funds est.@        3,018.96

#### 2007 Overview

- Income was                      \$17,306.15
- Expenses were:                15,089.92.
- Budgeted expenses were    19,310.00
- Under budget by                4,220.08.

Income exceeded Expenses by \$2,216.23 vs 2006 Expenses exceeded Income by \$846.48.

Income increased by \$ 1,963.38 at 12.8% over 2006 -due to increased revenue from Assembly proceeds. The 2006 Fall Assembly proceeds of \$1,694.10 were received in Feb 2007. True 2007 income over expenses was \$ 522.13. Northern Hi-Lights subscriptions decreased by \$613.50 in 2007 from \$1,675.00 in 2006 to \$1,064.50 in 2007. Expenses decreased by 6.8% or \$1,099.33 over 2006 expenses.

<b>Annual</b>	<b>2007</b>	<b>2006</b>	<b>Difference</b>	<b>% of Change</b>
<b>INCOME</b>	17,306.15	15,342.77	1,963.38	Up 12.80%
<b>EXPENSES</b>	15,089.92	16,189.25	--1,099.33	Down 6.80%
<b>Difference</b>	2,216.23	- 846.48		

2008 Overview -As of April 30, 2008 Balances :

- Checking account \$3,339.28
- Reserve account 4,467.53
- Mutual Funds estimated @ 2,852.00

As of 4/30/08 Income and Expenses were as follows:

- Income \$2,709.66
- Expenses 5,266.39
- Expenses exceeded income by 2,556.73

For the same period in 2007, Jan.- April 2007 Income and Expenses were:

- Income \$4,721.04
- Expenses 5,016.16
- Expenses exceeded income by 295.05

<b>JAN THRU APR</b>	<b>2007</b>	<b>2008</b>	<b>Difference</b>	<b>% of change</b>
<b>Income</b>	4,721.04	2,709.66	-2,011.38	Down 42.60%
<b>Expenses</b>	5,016.06	5,266.39	250.33	Up 4.99%
<b>Difference</b>	-295.02	-2556.73		

Upcoming Expenses are: Cost of Trusted Servants to attend Spring Assembly/Convention & the Accountant Review.

All financial records and reports are available for your review at any time. Monthly financial statements are published in the Northern Hi-Lights.

Please continue to encourage your groups to "Break the Buck Barrier". If you need a copy of the suggested group financial guidelines or the "7<sup>th</sup> Tradition" pamphlet, I have copies available. I plan on sending an Annual Appeal letter to all groups via the Northern Hi-Lights within the next few months  
 Pamela A

### 5.17.08 CONVENTION COORDINATOR



**2008 Spring Assembly and Convention:** "Planting the Seeds of Recovery" is currently begin held at the Holiday Inn Grand Island Resort and Conference Center in Grand Island. The convention is being hosted by District 1 and the chairperson is Betty C.

**2008 Fall Election Assembly:** "Service the Heart of Al-Anon" will be held September 19 -September 21, 2008 at the Maplewood Inn in Liverpool. Hotel rooms will be \$ 89 per night and reservations can be made by calling (315- 451-1511). The deadline for room reservations is 8/1 1/08. Registration of the assembly is \$ 18. The banquet will be \$ 29. Registration forms will be at the Spring Assembly and Convention. The Fall Election Assembly is hosted by Syracuse AIS (districts 3, 15, 18,27 & 28). The chair is Louise F.

**2009 Spring Assembly and Convention:** Will be held at the RIT Inn and Convention Center in West Henrietta from May 29 -May 31, 2009. The host districts are 14 and21. The chair is Jean W. Save the date. Flyers are available.

**2009 Fall Assembly:** The host districts for this assembly are 8 and 22. The co-chairs are Connie D. and Barbara S. The committee has begun to meet and is currently looking at hotels.

**2010 Spring Assembly and Convention:** At the AWSC meeting in April districts 10 and 17 stepped forward and volunteered to host. At this time Distrcit 10 willhost the Spring 2010 Assembly and convention. District 17 has chosen not to host at this time. They will in the future.

Ruth S